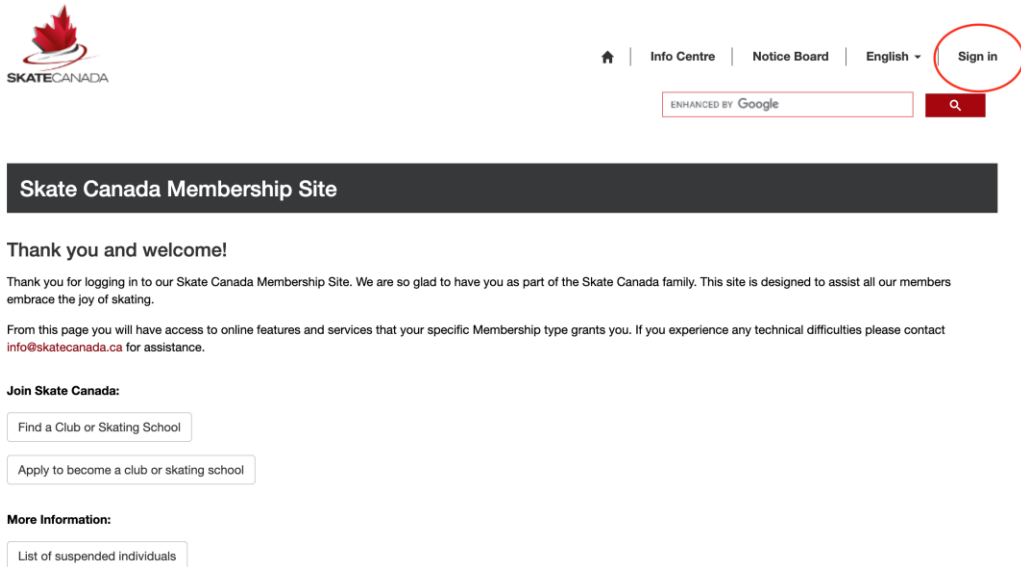


Skate Canada Official Dashboard How To

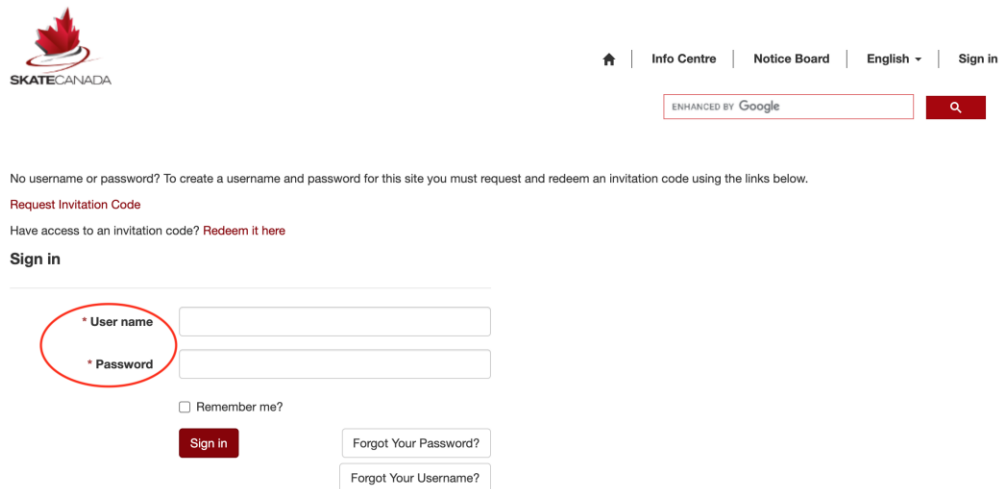
1.) Sign in to the Skate Canada Membership Site by [Clicking Here](#)

2.) Click Sign In in the upper right hand corner.



3.) Enter your User Name and Password and then click “Sign In”

If you have problems signing in please email info@skatecanada.ca



4.) Once signed in click “Officials” to be taken to your Official Dashboard

The screenshot shows the Skate Canada Membership Site interface. At the top left is the Skate Canada logo. The navigation menu includes: My Profile, Org Management, Coaching, **Officials** (circled in red), Coach Eligibility, Materials, eLearning, and Safe Sport. Below the navigation is a search bar with the text "ENHANCED BY Google". A dark banner reads "Skate Canada Membership Site". Below this, a "Thank you and welcome!" message is displayed. A "Join Skate Canada:" section contains two buttons: "Find a Club or Skating School" and "Apply to become a club or skating school". A "More Information:" section contains a button: "List of suspended individuals". A red "Support" button is located on the right side of the page.

5.) Your Official Dashboard will look like the one below:

The screenshot shows the "Official Dashboard" for a user. At the top, it says "Official Dashboard" and "Skate Canada Officials must be compliant with the below requirements to be eligible to officiate. If a requirement has not been met, click on the associated link to access instructions and further details." Below this, there is a status indicator: "Am I eligible to officiate? No". The dashboard is divided into several sections:

- Age:** "At least 16 years old" (green text). Link: "View Officials Age Requirements".
- Registration:** "Valid Registration: Champs International Skating Centre of British Columbia for season 2020/2021 (expiry 8/31/2021)" (green text). Link: "View Registration Records".
- Screening:** "Expired 8/30/2015" (red text). Link: "View/Update Backcheck Records".
- Respect in Sport:** "Expires 10/3/2021" (green text). Link: "View/Update Respect in Sport Records".
- Skate Canada Code of Ethics:** "Expires 9/28/2021" (green text). Link: "View/Update Code of Ethics".

Below these sections is the "Official Qualifications" section, which states: "Below is the record of your current and/or past officials qualifications and their achievement date. If there is an error or omission please contact your Section." It features a table with columns for "Achievement ↑" and "Achievement Date". A red "Support" button is located on the right side of the page.

Anything in Red will need to be updated prior to officiating. You can click on the links in your Dashboard to update each outstanding item or use the links below.

Registration: Contact your home club or Courtney Lott (courtney@skatinginbc.com) to be registered with Skate Canada for the current skating season.

Screening: Click the link on your dashboard or [click here](#).

Respect in Sport-Click the link on your dashboard or [click here](#)

Skate Canada Code of Ethics- Click the link on your dashboard or [click here](#)

Once all the requirements are complete it will say “Yes” beside “Am I Eligible to Officiate?”

Official Qualifications-If any of your Official Qualifications are missing or incorrect please email bcytsection@skatinginbc.com

If you have any issues accessing your Official Dashboard or completing the requirements please email bcytsection@skatinginbc.com