



ANNOUNCEMENT

2013 Mountain REGIONAL SYNCHRONIZED SKATING CHAMPIONSHIPS

Dates: January 25 – 27, 2013
Location: MSA Arena, 2323 Emerson Street, Abbotsford, BC, V2T 3J2
In Conjunction With: The BC/YT Section – Skate Canada and The Abbotsford SC

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| Choreography Waiver Form | Appendix B |
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ATTACHMENTS

- Tentative Practice and Competition Schedule
- DVD order form
- Official Hotel Information
- Program Information Sheet
- Arena Floor Plan

EVENT PHILOSOPHY

The Regional Synchronized Skating Championships are part of the Skate Canada Synchronized Skating Championship qualifying system. These events are planned, managed and executed by Skate Canada Sections on a rotational basis, in conjunction with a local volunteer organizing team.

The purpose of this competition is to provide a developmental and competitive experience for synchronized skating teams which allows them the opportunity to qualify for the Skate Canada Synchronized Skating Championships in Novice, Intermediate, Open, Junior and Senior categories. The top team in each of the five qualifying categories in every Region may advance to the Skate Canada Synchronized Skating Championships. Additional entries are allotted to regions based on their teams' placement at last year's National Championships and regional membership sizes.

In selecting host sites for these Championships, every attempt is made to move the event across each region in a regular cycle, to balance the costs faced by participants from year to year as much as possible, and to allow synchronized skating to be presented in various communities in each section.

In addition to experiencing the challenges and personal growth involved in competing at this level, one of the features of this competitive system is to allow skaters an opportunity to experience the cultural diversity of Canada through exploration of the area holding the championships.

The focus for skaters at this event is not only on qualifying for the Skate Canada Synchronized Skating Championships, but on the whole experience: self-satisfaction in achieving competitive goals, learning about Canada and meeting competitors from across the region, and experiencing the camaraderie of traveling as part of a team.

GENERAL INFORMATION

The 2013 Mountain Regional Synchronized Skating Championships will be conducted in accordance with Skate Canada rules and regulations for qualifying Synchronized Skating events. The host club for this event is the Abbotsford Skating Club of the BC/YT Section – Skate Canada.

CONTACT INFORMATION

Name BC/YT Section – Skate Canada Attn: Danielle Williams
Address #2 – 6501 Sprott Street, Burnaby, B.C., V5B 3B8
Phone: 604-205-6960
Fax: 604-205-6962
Email: danielle@skatinginbc.com
Website: www.skatinginbc.com

ARENA(S) TO BE USED

Arena Name: MSA Arena **Ice Surface Size: 200' X 85'**
Address 2323 Emerson St Abbotsford, BC V2T 3J2
Phone: 604-859-4264
Fax: 604-854-5077

ACCOMMODATION

The Official Hotel is: Sandman Hotel & Suites - Abbotsford

Address: 32720 Simon Avenue, Abbotsford, B.C., V2T 0B8 **Rates: \$109.00 Twin/Double plus taxes**
Phone: 604-556-7263 **Group Reference #22514**
Website:
www.sandmanhotels.ca/hotels/abbotsford

Other hotels in the area: Ramada Plaza & Conference Centre

Address: 36035 N Parallel Rd., Abbotsford, B.C., V3G 2C6, Rates: \$112.00 plus taxes

Phone: 604-870-1050 ext: 4033

Website: www.ramada.com/hotels/british-columbia/abbotsford

Note: Skaters, team managers, coaches and parents will be required to book accommodations directly with the hotel of their choice as required.

REGISTRATION

Registration for the Regional Synchronized Skating Championships is a two step process (both steps must be completed in order for your registration to be accepted):

Step 1: Collection of Hardcopy Forms and Payment

Teams must register by completing all required forms attached to this announcement:

Entry Confirmation Sheet - one per team (Appendix A)

Choreography Waiver - one per team (Appendix B)

Skater Waivers - one per skater (Appendix C)

Entry packages must be sent along with the registration fee (one cheque per team) by *December 14, 2012* to:

Name: BC/YT Section – Skate Canada

Address: #2-6501 Sprott Street, Burnaby, B.C., V5B 3B8

Phone: 604-205-6960

Fax: 604-205-6962

Email: danielle@skatinginbc.com

Step 2: Online Event Registration

Online event registration will be the club, coach or team manager's responsibility. When registering a new team, only the club will have access to the team's file on Members Only. It is the club's responsibility to grant access to the team manager or coach.

Using the online registration instructions (Appendix D), teams must input all required information by December 14, 2012.

Planned Program Sheets must be submitted online no later than one week prior to the event start date, January 17, 2012.

REGISTRATION FEE

The registration fee for this year's **Mountain Regional** Competition is:

\$375.00 per TEAM plus \$25.00 per SKATER

Cheques must be made payable to: **BC/YT Section – Skate Canada**

ON-SITE REGISTRATION

All teams, coaches and team managers must register on-site at MSA Arena. Registration will be held on Friday, January 25 from 8:00 am to 4:00 pm.

Only those skaters whose names appear on the team registration form as team members/alternates will be allowed to skate. Only those skaters whose names are listed on the team registration form for the Regional Synchronized Skating Championships will be allowed to skate in the 2013 Skate Canada Synchronized Skating Championships (Qualifying Competition Handbook Regulation 615-6). No substitution or addition shall be allowed. The number of allowable alternates on each team is four.

ACCREDITATION FOR EVENTS POLICY

Coaches

In order to receive accreditation at the 2013 Regional Synchronized Skating Championships, all coaches must meet the standards for coaches set out in Rules 2401 and 2403 as outlined below.

Coaches must:

- Be NCCP Provincial Coach (level 2) Certified minimum in any discipline for Novice, Intermediate, Open, Junior and Senior categories.
- Be NCCP Primary STARSkate Coach Certified minimum for all other categories.
- Be a current coaching member of Skate Canada
- Hold a valid First Aid Certificate
- Register in person and show their Professional Coach Membership Card which includes their picture.

Coaches must wear their Professional Coach Membership Card at all times.

Team Managers and Chaperones

All team managers and chaperones must be current registered members of Skate Canada per the Accreditation Policy.

If a team manager is a coach, then he/she must meet all the requirements of a professional coach for the relevant event including NCCP certification level, valid First Aid certificate and coaching membership with the Association.

Two coaches, one team manager and two chaperones for a total of five people per team will be accredited. The names and Skate Canada numbers for these accreditations MUST be included on the online registration page under "Attending Personnel".

The main coach and one alternate (skater) will stand at the entrance to the ice, and the team manager and other alternates in the exit area (Kiss & Cry). The chaperones will be allowed in the dressing rooms ONLY and will not have access to ice level during practice and competition (including Kiss & Cry).

ACCREDITATION FOR COACHES AT THE 2013 SKATE CANADA SYNCHRONIZED SKATING CHAMPIONSHIPS

In order to receive coaches' accreditation from the association at the 2013 Skate Canada Synchronized Skating Championships coaches must:

- Be NCCP Provincial Coach (Level 2) Certified minimum in any discipline for Novice, Intermediate and Open categories and NCCP Level 3 certified for Junior and Senior categories. *(Note: As per the decision made at the April 2011 Board of Directors meeting, all coaches wishing to receive accreditation at the Skate Canada Synchronized Skating Championships must be NCCP Level 3 certified, effective July 1, 2013.)*
- Be a current coaching member of Skate Canada
- Hold a valid First Aid Certificate
- Register in person and show their Professional Coach Membership Card which includes their picture.

New coaches or foreign coaches who do not meet the above criteria will be accredited only if they qualify in accordance with Skate Canada Policies and Procedures

MUSIC

All music used must be in the public domain or covered by the performing rights society.

Teams that have music composed especially for their programs, either in wholly or in part shall be responsible for obtaining a written release from the composer for the use of such music on radio and/or television or appropriate clearance from the performing rights society.

Music Requirements

Each entry/team must provide either two CDs or one CD and one backup cassette for the competition upon registration. One for competition (marked "Master") and one for back up (marked "copy").

Standard Specifications for CDs and Cassettes

1. Only one (1) program shall be recorded on each CD or backup cassette.
2. The start of the music shall be recorded on the CD or tape with less than 2 seconds of lead in.
3. Competitor's/team's name followed by music time (not skating time) shall be clearly printed on the CD or cassette.
4. Each CD or backup cassette shall be enclosed in a plastic case marked with the skater's/team's name, event and total music time

Post-Event Segment or Event

Music and skater detail sheets can be picked up from the registration desk in the arena approximately 30 minutes after the completion of each event. Any music not picked up will not be returned.

AWARDS

Awards will be presented as per Regulation 7000- E-1.5 of the Skate Canada Event Management Handbook.

An awards ceremony will be held for Pre-Novice, Adult I, Adult II and Adult III on Saturday evening starting at approximately 9:30 pm following the conclusion of the last event of the day.

For the remaining teams the awards ceremony will be held at approximately 11:40 am on Sunday morning.

For this exciting time, we are looking for the full teams to come onto the ice and be presented their medals. Parents and Friends can take team pictures from the boards. It is up to the coach and team manager if they would like the skaters to be in club attire or their competitions dresses and/or skates

EVENT SCHEDULE

A finalized schedule of events and practices (if held) will be provided to each team at registration on-site and will be posted on the event website: www.skatinginbc.com

A tentative schedule is attached.

Information for double entry skaters: Should a schedule conflict arise between a practice time and event time, it is up to the skater, coach and team manager to decide what takes priority. The host committee may not manipulate the official start orders or start times in order to accommodate competitors who are skating on more than one team.

CEREMONIES

Opening ceremonies will be held from 12:00 pm (noon) to 12:15 pm on 26 January , 2013 following the first skates of the competition. Banners may be displayed around the arena as long as they do not cover any advertising or promotional signs. Athletes WILL NOT be on ice during the opening ceremonies.

LIABILITY

Skate Canada and the Host Committee accept no liability for bodily or personal injury, or for property loss or damage incurred by participants and officials. As a condition of and in consideration of their entries in the Regional Synchronized Skating Championships, all participants and their parents or guardians, shall be deemed to agree to assume all risks or injuries to the competitor's person and property resulting from, or caused by, or connected with, the conduct and management of the Regional Synchronized Skating Championships and to release any and all claims they may have against the officials, Skate Canada and the 2013 Mountain Regional Synchronized Skating Volunteer Team and their officers and their entries shall be accepted on these conditions.

The Host Committee will provide emergency medical services for all competitors and officials during the practice and competition times on the event dates.

GENERAL REGULATIONS

ELIGIBILITY

The 2013 Mountain Regional Synchronized Skating Championships is open to all teams from British Columbia/Yukon and Alberta/NWT/Nunavut sections registered with Skate Canada as per Regulation 620-8 of the Qualifying Competition Handbook and meeting the requirements outlined in the description of events to be held. There is no qualification process to enter the event, however a qualifying round may be held if entry numbers warrant.

EVENTS TO BE HELD

The following events must be included in the 2013 Mountain Regional Synchronized Skating Championships. There are no test requirements. The following categories are based on age and number of skaters. See Regulation 610 of the Qualifying Competition Handbook.

Novice

A team of 12 to 16 skaters. Skaters must have reached the age of 10 as of July 1st preceding the competition. 75% of skaters must not have reached the age of 15, and up to 25% must not have reached the age of 19 as of July 1st preceding the competition.

Intermediate

A team of 12 to 16 skaters. Skaters must have reached the age of 12 as of July 1st preceding the competition but must not have reached the age of 25 as of July 1st preceding the competition.

Open

A team of 12 to 16 skaters. Skaters must have reached the age of 12 as of July 1st preceding the competition.

Junior

A team of 16 skaters. Skaters must have reached the age of 12 as of July 1st preceding the competition but must not have reached the age of 19 as of July 1st preceding the competition.

Senior

A team of 16 skaters. Skaters must have reached at least the age of 14 as of the July 1st preceding the competition.

NON-QUALIFYING EVENTS

Beginner I

A team of 8 – 16 skaters. No age limit (recommended skaters working on CanSkate Stage 4 or higher).

Beginner II

A team of 8 – 17 skaters. Skaters must not have reached the age of 12 as of July 1st preceding the competition. At least 75% of the skaters must not have reached the age of 10 as of July 1st preceding the competition.

Elementary

A team of 8 – 16 skaters. Skaters must not have reached the age of 15 as of July 1st preceding the competition. At least 75% of the skaters must not have reached the age of 12 as of July 1st preceding the competition.

Juvenile

A team of 8 – 16 skaters. Skaters must not have reached the age of 15 as of July 1st preceding the competition.

Pre-Novice

A team of 8 – 16 skaters. Skaters must not have reached the age of 19 as of July 1st preceding the competition. At least 75% of the skaters must have reached the age of 10 as of July 1st preceding the competition.

Adult SYS Class I

A team of 8 – 20 skaters. Skaters must have reached the age of 19 as of July 1st preceding the competition.

Adult SYS Class II

A team of 8 – 20 skaters. Skaters must have reached the age of 19 as of July 1st preceding the competition. At least 75% of the skaters must have reached the age of 25 as of July 1st preceding the competition.

Adult SYS Class III

A team of 8 – 20 skaters. Skaters must have reached the age of 19 as of July 1st preceding the competition. At least 50% of the skaters must have reached the age of 35 as of July 1st preceding the competition.

FILLING MAXIMUM EVENT QUOTA AT REGIONALS (Rule 7701 (7))

If the maximum quota in the Junior or Senior category at a Regional Synchronized Skating Championship is not filled due to insufficient entries, that event may be held, but will not be mandatory. (Should a team decide not to compete due to insufficient entries, they must still submit all required forms and entry fees by the registration deadline.)

SINGLE ENTRY TEAMS (Novice, Intermediate and Open)

Should a category only have one entry, the team will be given the option to not attend the Regional Championships and will qualify directly to the Synchronized Skating Championships. Single entries will be notified no later than one week following the entry submission deadline and will be given the option to skate an exhibition and be assessed/monitored by a full panel of officials. Detail sheets by official will be provided following the performance in this case. If two or more entries have registered, the event will take place regardless of qualifying entry quotas.

ALTERNATES

There can be up to a maximum of 4 alternates for any team in all categories.

PROBLEMS DURING A PERFORMANCE

The Technical Representative or his/her designate (ice level referee) may ask a team alternate to go on the ice during a performance to retrieve any objects that have dropped on to the ice (hair accessories, etc.) so that a performance does not have to be interrupted and so that there is no danger to the skaters. To this end, it is requested that each team, where possible, have an alternate dressed with skates on and skate guards off, available at the entrance area during the team's performance.

DRAWS

A random draw will be used for the first portion of all events. The Chief Data Specialist as per regulation 7000 - H - 1.1 of the Skate Canada Event Management Handbook will conduct the draws. The starting order for qualifying events for the first portion of the event will be available ten days prior to the start of the competition. The drawn starting orders (initial and subsequent) shall also apply for the official practice ice for all parts of the competition (if practice ice is available and being offered).

The draw for all subsequent events (including those events where the free program is skated twice) will be conducted at the MSA Arena. Upon registration, teams will be notified of the location and times for all draws.

A coach and/or team captain shall be in attendance for all subsequent draws. In the event that a team is not represented, the Technical Representative will make the draw on behalf of the team. Draws for subsequent parts of the event will be posted immediately following the results of the previous part.

STARTING ORDERS (Regulation 7000-H-1.5)

- 1) **STARTING ORDER FOR THE FIRST PART OF AN EVENT:** The skating order shall be determined by a random draw in each event with the following exception: should a Short Program and Free Program constitute one event, the starting order for the Free Skating Program shall be determined from the results of the Short Program as follows:
- 2) **STARTING ORDER FOR SUBSEQUENT PART OF AN EVENT:** As soon as possible after the determination of the results of the preceding part, the Referee or Assistant Referee, in the presence of at least one team shall divide the teams for the purpose of the draw for the next succeeding part (in the order in which they finished in the previous part) into the smallest possible number of equal groups. If the number of teams is not equally divisible, the last group to skate (and as many preceding groups as necessary) must contain one more team than the first group. The lowest placed group must skate first, the next lowest second and so on.

TIES (CPC Regulations, Section A - Determination of results in each part of a competition):

If two or more teams have the same result, the Total Technical Score will break the tie in the short program and the Program Components Score will break the tie in a free skate program. If these results are also equal, the teams concerned will be considered as tied.

CONDUCT OF EVENTS

See Sections E, F, G and H of the Skate Canada Event Management Handbook and Skate Canada CPC Regulations (Section A and B) for specific rules governing the Regional Synchronized Skating Championships, which take precedence over other rules for competitions of Skate Canada, as set forth in all other parts of the Skate Canada Rulebook and Policies and Procedures Manual. General competition rules shall apply where applicable.

RESULTS CALCULATION

The Cumulative Points Calculation System will be used.

MARKING/ JUDGING SYSTEM

Judging of all free programs (except Junior and Senior categories) will be as follows:

- Each team will skate their free program twice, each time with a different panel of judges. Final results will be based on the combined results of both skates as per the following factors:
- In the first portion of the event, the total score of the free program will be multiplied by a factor of 0.5. In the second portion of the event, the total score of the free program will be multiplied by a factor of 1.0.
- The draw for the second free program will be seeded, based on the results of the first program, in the same manner as an event with a short and free program component.
- The second mark (Program Components) will be used to break a tie in both free programs.

QUALIFICATIONS TO COMPETE AT 2013 SKATE CANADA SYNCHRONIZED SKATING CHAMPIONSHIPS

Teams will qualify to compete at the Skate Canada Synchronized Skating Championships (Qualifying Competition handbook Regulation 620-14) as follows:

- 1) The final result in each Regional event shall determine the competitors eligible to enter the equivalent National qualifying competition.
- 2) **NOVICE, INTERMEDIATE, OPEN, JUNIOR AND SENIOR:** Teams that place 1st in Novice, Intermediate, Open, Junior and Senior categories at Regional qualifying events may be selected to represent the Section in the respective National qualifying competition.
- 3) **ADDITIONAL ENTRIES BASED ON REGISTERED ASSOCIATE MEMBERS IN SECTION:** For every 15,000 registered associate members in the Region, an additional team may be entered into each category at the National qualifying event. The number of sustaining members shall be determined by the membership year September 1 to August 31 of the year preceding the National qualifying event.
- 4) Teams placing in the top five at the Skate Canada Synchronized Skating Championships will earn their Region an additional entry (or entries) into the respective category at the National qualifying round the following year.

Entry Quotas for the 2013 Skate Canada Synchronized Skating Championships.

| Region | Novice | Intermediate | Open | Junior | Senior |
|----------------------------------|--------|--------------|------|--------|--------|
| Mountain: BC/YT, AB/NT/NU | 3 | 3 | 3 | 3 | 3 |
| Prairie: SK, MB | 1 | 1 | 1 | 1 | 1 |
| Ontario: NO, WO, CO, EO | 6 | 8 | 7 | 7 | 7 |
| Quebec: QC | 7 | 4 | 6 | 5 | 5 |
| Atlantic: NB, NS, PEI, NL | 2 | 2 | 2 | 2 | 2 |
| Total | 19 | 18 | 19 | 18 | 18 |

Should a team(s) not be able to attend the Skate Canada Synchronized Skating Championships for any reason, the next best placed team(s) will have the opportunity to compete at the event.

The Skate Canada national office must receive entry fees and all required forms no later than 24 hours after the completion of the Regional Synchronized Skating Championships. These fees and forms must be submitted by the Regional event organizing committee.

The required forms must be signed by ALL competitors (or parent/guardian if under 19) qualifying on to the 2013 Skate Canada Synchronized Skating Championships. Skaters who do not complete this requirement will not receive accreditation at the event.

*Team managers/coaches: It is your responsibility to ensure this is complete. Example: If you are submitting an entry fee for a team of 20 skaters there should also be 20 signed forms accompanying the cheque.

PRACTICE ICE

Upon registration or attendance at an officially scheduled practice session, teams are not permitted to skate on any ice surface other than the official practice or competition ice as scheduled for the event.

Information about available practice ice will be posted on the event/section website at www.skatinginbc.com

START AND CONCLUSION OF A PROGRAM (Rule 6710)

ENTERING AND EXITING THE ICE SURFACE:

- a) Warm-up periods must be allotted to all teams. Each team shall be allowed one (1) minute of warm-up (without music) on the competition ice surface immediately prior to their performance. Warm-up time must be reckoned from the moment the team is announced;
- b) A team must not take more than thirty (30) seconds for exiting from the ice surface for both the short program and free skating.

SERVICES

MEDICAL AND SECURITY SERVICES

A first aid room will be located off the Arena Main Lobby.
Security services will be located at the volunteer's room.

INFORMATION/LOST AND FOUND

This will be located at the Arena Registration desk during practice and competition times.

LIVE STREAMING

This event will be live streamed to the Internet. Live streaming may be viewed at www.skatinginbc.com

PHOTOGRAPHY

Further details regarding official photography will be distributed to the teams upon registration.

VIDEOGRAPHER

There will be an official videographer available at this event. An order form is attached to this announcement.

SOUVENIRS/BOUTIQUE

There will be a souvenir/boutique table set up in the Arena Lobby.

ANNOUNCEMENT SUBJECT TO CHANGE